# EVENT MANAGER INTERN

ARE YOU THE ONE WE'RE LOOKING FOR?

Our events are the heartbeat of the YUST community. They range from **inhouse** events; brunch, exhibitions, music sessions, talks. To **external** events; meetings, corporate events, product launches etc. We’re looking for a creative and social Event Manager Intern to continue the growth of our community.

Don’t worry, when you have stylish meeting rooms, a fire pit, a delicious restaurant and a rooftop, organising events is incredibly fun.

If you’re looking to connect with likeminded people, love discovering new food, art & music and enjoy inspiring talks & exhibitions. You may yust be who we’re looking for.

WHAT DO WE EXPECT FROM YOU?

Everything to do with Event Management: event planning, client contact, budget management, preparation, organisation, and problem solving.

There is no one who can organise and lead an event like you:

* You are a problem solving/practical thinker, you are proactive and troubleshoot problems before they occur
* You thrive in a fast-paced environment and collaborate effectively as part of a team
* You are sociable, with good communication skills
* You are well-organised; can respect timings and are deadline oriented
* Daily follow-up of both inhouse & external b2b events (around 30 events/month.)
* You are proficient in Microsoft Office (e.g. Word, Excel and PowerPoint)

But above all, you stay ahead of the curve, a trendsetter, who knows what the next thing will be before the rest.

WHAT CAN YOU EXPECT FROM US?

You become part of a young, dynamic and slightly eccentric team with lots of talented people. You’ll play a role in the growth of a brand new, modern concept that’s set to conquer Europe. Enough independence and support to grow in your role

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Send us your motivation and cv

>>> events@yust.be